# **International Driving Permit Application Form**

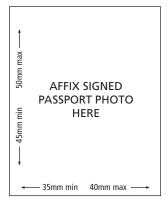


Please complete this application form and return it to: AA Travel Services, Maryland House, 20-21 South William Street, Dublin 2.

All postal applications will be processed within 3 working days.

Important: Please make sure you include all of the documents listed below along with this application form in order to process your permit. If you don't include them, your application will be rejected and sent back to you to re-submit. Please tick ✓ each item you have included.

1.	A copy of your current <b>full Irish Driving Licence</b> or full EU/EEA licence (back & front) We will not accept responsibility for original licences sent. We cannot issue permits to Learner Permit holders.	
2.	A passport size <b>photograph</b> (signed on the back by you) 2 photographs are required if you are applying for a 1926 and a 1949 permit.	
3.	Copy of a household bill (only necessary if applying with a non Republic of Ireland Driving Licence)	
4.	The appropriate fee of €10 per permit issued and €5 admin fee if applicable*.	
*If	you'd prefer to call into us, please see our website for our IDP opening hours.	
Onc	e we have received all your documents, we will process your IDP and you can collect it at our next available opening time.	
/=-	DE COMPLETED IN DIOCK CADITALS)	



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3. Copy of a household	bill (only ned	essary if applying with a non Republic	of Ireland Driving	Licence)	Photograph check	list:	
4. The appropriate fee o	f €10 per pe	rmit issued and €5 admin fee if appli	icable*.		<ul><li>a. Recent.</li><li>b. Printed on photo q</li></ul>		olain backgrou
*If you'd prefer to call into	o us, please	see our website for our IDP opening	g hours.		c. A close up of head d. No other people of	objects visible in	iders. sible in the photo.  if worn.  / / /  ermit fee below.
Once we have received all your doc	uments, we will pr	ocess your IDP and you can collect it at our next ava	ailable opening time.		e. Full face with eyes f. Sharp focus and cl	ear.	
(TO BE COMPLETED IN BLOCK	CAPITALS)				g. No reflection from	spectacles if worn	1.
Personal details							
Title:		First name:		Surname:			
Address in ROI:							
Address to which permit sl	hould be sent	:: (if different from above)					
Date of birth: /	/	Country & town of birth:					
Email address:		Contact tel. no. (Mobile):		(Home):			
<b>Permit issue details</b>							
Driving licence no. (see No. 5	if you have the	old paper licence or at 4d if you have the new	plastic licence)		Expiry date	e: /	/
Licence issuing authority		Groups		Vehicle type	(s): (see note 1 overle	af)	
Date of departure:	_// _						
Country(ies) travelling to:	Simply tick '√	' the country(ies) you are travelling to	o overleaf.				
		di, Iraq, Nigeria and Somalia a 1926 permit require 2 passport size photographs, signed o					fee below.
Permit Required: simply ch	noose below	the appropriate permit(s) you require	Licence Fee	Admin Fee (Postal	applications only)	Total Fee D	Due
1926 Only required if tr	aveling to Braz	zil, Burundi, Iraq, Nigeria or Somalia	€10.00	€5.00		€	
1949 Required for all o	ther countries		€10.00	€5.00		€	
				TOTAL	PERMIT FEE DUE	€	

All postal applications will be completed within 3 working days of receipt, so allow for 5 workings days for all ROI postal applications and 10 working days if your completed application needs to be sent to a non ROI address. It is important that you provide all the correct items listed above, to avoid delays in processing your application.

OR OFFICE USE ONLY Date Form received: Date Issued:

Payment options
Cheque/Postal Order
I enclose a Cheque/Postal Order, made payable to 'AA Ireland Ltd', for total sum of € in respect of the total licence fee due above for an International Driving Permit.
Single Credit Card Payment
MasterCard Visa Visa Laser Master Amex
Card No.
CCV No. Expiry: / /

# **Declaration**

I declare that the information supplied by me above is correct, complete and that I hold a valid Republic of Ireland or EU/EEA driving licence covering the type(s) of vehicle(s) that I wish to drive. I am over 18 years of age. I understand that it is my duty to comply with the relevant laws of the countries in which I wish to drive a motor vehicle. Declaration of residency – see notes 4 & 5.

Signature:

Date:

We aim to keep AA customers fully informed. Therefore we will include you in written communication about other AA products and services. If you do not wish to be contacted,

For more information on our Privacy Policy visit theAA.ie/Privacy
Calls to the AA will be recorded and may be monitored for training, quality purposes and

to verify information and help prevent and detect fraud.









#### **International Driving Permit**

An International Driving Permit is recognised internationally and normally allows the holder to drive a motor vehicle without further formality. Persons going to a country for longer than three months, to take up residence or employment, or for any reason other than tourism, should make enquiries about their personal position before using the permit.

The AA is authorised to issue both the 1926 Convention and 1949 Convention International Driving Permits to applicants over 18 years old, who hold a valid Republic of Ireland or EU/EEA Driving Licence. A 1949 permit will normally be provided but for certain countries, as indicated below, a 1926 Convention permit is necessary. Permits cannot be issued to holders of provisional licences nor to holders of non EU/EEA licences. Those driving on non EU/EEA licences must make application in the country of issue of their national driving licence.

IMPORTANT NOTE: It is an offence to drive a vehicle without a valid driving licence or permit. If you intend to drive in any country outside Western Europe which is not listed below, we recommend that you carry an International Driving Permit.

#### **Important Notes relating to International Driving Permits**

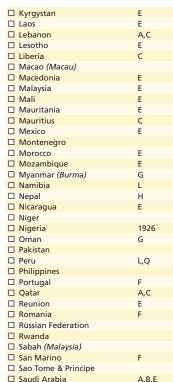
- 1. The groups on the International Driving Permit do not always conform to groups on your driving licence. Specify type(s) of vehicle you will be driving when using the permit.
- Always carry your national driving licence with you when motoring overseas, even when an IDP is held. If you intend hiring a car overseas, the hiring company may require to see your national driving licence and/or your IDP.
- It is important to check the accuracy of the personal information printed on your driving licence. If there are any errors or you have a change of name or address, you should immediately notify the authority that issued your licence.
- 4. Holders of EU/EEA licences other than those issued in the Republic of Ireland, who are permanent residents of the Republic of Ireland, are eligible for an Irish IDP based on residency. However to qualify you must submit, with your application form, a copy of a recent domestic bill, dated in the last 3 months, clearly showing your address of residence. You must also sign and date the declaration of residency on this application form. Please read the definition of 'normal residence' below;
- Normal residency in the Republic of Ireland is defined as follows: 'you shall be regarded as having your normal residence in Ireland if, because of personal and occupational ties, you usually live
- here for at least 185 days in each calendar year. However, if you have personal ties in Ireland and occupational ties in another country, which require absences from this country, you may still be regarded as being normally resident in Ireland provided that you return here regularly. Working abroad on a specific task for a definite duration, or attending a foreign university or college, shall not imply that you have transferred your normal residence to another country.'
- Permits cannot be forward-dated more than 3 months from the date of application i.e. date application is received by The AA.
- 7. An IDP cannot be issued if the applicant's driving licence expires within the next 3 months.
- 8. The IDP application must be completed by the person applying for the permit.
- Only one IDP may be issued per licence per year unless the applicant is looking for a replacement for an issued permit, in which case they must accompany their IDP application form with a Garda report of their original IDP's loss.
- 10. An IDP may be issued for an endorsed licence once there are not 12 penalty points or more on it but not if a driving ban is still in force.

## List of countries for which a permit is required, unless indicated otherwise in the notes

### Please indicate by a tick countries which you intend to visit

☐ Afghanistan	
☐ Albania	P
☐ Algeria	L
☐ Angola	L
☐ Argentina	
☐ Amernia	
☐ Australia	E
☐ Bahrain	A,M
☐ Bangladesh	E
□ Belarus	
☐ Benin	
□ Bhutan	
☐ Bolivia	
☐ Bosnia	L
☐ Botswana	A,E
□ Brazil	E,P 1926
☐ Brunei	A,E
☐ Bulgaria	
☐ Burkina Faso	E
☐ Burundi	E, 1926
☐ Cambodia (Kampuchea)	K
☐ Cameroon	E
☐ Canada	E
☐ Cape Verde	E
☐ Cayman Islands	C
☐ Central African Republic	
☐ Chad	
☐ Chile	
☐ Colombia	
☐ Comoros	E
☐ Congo (Democratic Republic of	f)
☐ Congo (Republic of)	
☐ Cote d'Ivoire (Ivory Coast)	
☐ Croatia	Α
☐ Curacao (Netherlands Antilles)	

☐ Czech Republic	D
☐ Djibouti	C
☐ Dominica	C
☐ Equador	E
□ Egypt	
☐ Equatorial Guinea	
☐ Eritrea	E
☐ Ethiopia	C
☐ French Guiana	E
□ Gabon	E
☐ Georgia	E
☐ Ghana	E
☐ Grenada	C
☐ Guadeloupe	E
☐ Guatemala	E
☐ Guam	
☐ Guinea Bissau	C
☐ Guinea Republic	E
☐ Haiti	
☐ Hong Kong	E
☐ Hungary	F
□ Iceland	F
□ India	
☐ Indonesia	
☐ Iran	
□ Iraq	1926
□ Israel	A,E
□ Italy	F
☐ Japan	
□ Jordan	
☐ Kazakhstan	
☐ Kenya	E
☐ Kiribati	
☐ Korea (South)	
☐ Kuwait	



☐ Senegal	
□ Serbia	
☐ Seychelles	
☐ Sierra Leone	
☐ Singapore	A,Q
☐ Slovenia	L
☐ Somalia	1926
☐ South Africa	A,J
☐ Spain	F
(incl. Balearic & Canary Isle:	s)
☐ Sri Lanka	N
☐ St. Kitts & Nevis	G
☐ St. Lucia	G
☐ St. Vincent	G
☐ Sudan	C
☐ Surinam	
☐ Swaziland	L
□ Syria	
☐ Taiwan	M
□ Tanzania	A,C
☐ Thailand	
☐ Togo	
☐ Tunisia	L
☐ Turkey	I,L
□ Uganda	I
☐ Ukraine	
☐ United Arab Emirates	
□ USA	J
☐ Vietnam	G
☐ Yemen	C
☐ Zambia	Е
☐ Zimbabwe	L

#### IMPORTANT NOTES

- A Require for Car Hire.
- **B** Women not permitted to drive
- C IDP recommended. Temporary local licence may be obtained on production of Irish licence/ EU/EEA licence, but may be time consuming and more expensive.
- E IDP recommended.
- F All valid Irish/ EU/EEA driving licences should be accepted. Acceptance of driving licences that are not of the European Communities model cannot be guaranteed therefore drivers may wish to voluntarily update them before travelling abroad.
- **G** National licence or IDP should be presented to the police who will issue a visitors licence.
- **H** IDP valid for 15 days local licence must then be obtained.
- I Irish/ EU/EEA driving licence valid for
- J IDP recommended as, in the event of an accident, some insurance companies will insist on seeing one. Additionally those licences which do not incorporate a photo need to be accompanied by photographic proof of identity.
- K IPD must be exchanged for a local licence. A small charge will apply.
- An IDP is compulsory for holders of licences not incorporating a photo and also recommended for photocard licence holders
- **M** IDP compulsory and must be certified by the local authorities on arrival.
- N IDP must be accompanied by a recognition permit available for a small fee from the AA of Ceylon in Colombo.
- Officially a certified translation is required from the Consulate.
- Q For stays longer than 30 days.





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